

**Advisor Review of Associate Instructor Evolvement Packet**

Trainee Name \_\_\_\_\_

**REVIEWING ADVISOR STATEMENT**

This trainee has completed Instructor Training Seminar Part I, 6-12 Observations/Bench Assists and is ready to evolve to Associate Instructor.

I have reviewed all forms of this applicant's Associate Instructor Evolvement Packet. I confirm all the following forms are both complete and included in the following order:

- Request for Evolvement to Associate Instructor*
- Instructor Training Program Agreement—Instructor Training Seminar Part I*
- Advisor Recommendation for Evolvement to Associate Instructor* from an advisor who has experienced the applicant's work in the classroom including demonstrations/presentations
- Instructor Recommendation for Evolvement to Associate Instructor* (or a second *Advisor Recommendation* form from a second advisor) from an instructor who has experienced the applicant's work in the classroom including demonstrations/presentations
- Observation/Bench Assisting portion of *Instructor Training Program Record* (pages 1-8)
- Trainee Observation/Bench Assist Self-Evaluation AND Instructor Evaluation of Trainee* for all observed and benched classes. Each self-evaluation for a class should be immediately followed by the instructor evaluation for that class, in chronological order by class date.
- Advisor Review of Associate Instructor Evolvement Packet* (this form)

Reviewing Advisor \_\_\_\_\_

Reviewing Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

**DIRECTIONS FOR THE REVIEWING ADVISOR—CHOOSE ONE**

**IN-PERSON SIGNATURE**

Physically fill out this form, sign it and return it to your advisee.

**ELECTRONIC SIGNATURE**

Electronically fill out this form and email it to your advisee. Directions on signing a form electronically are available through [this link](#).