

Advisor Review of Instructor Evolvement Packet

Trainee Name _____

REVIEWING ADVISOR STATEMENT

This trainee has completed ITS Part I and Part II, all required Observations/Bench Assists, Co-Teaches, Supervised Teaches, additional training (if applicable) and is ready to evolve to Instructor.

I have reviewed all forms of this trainee’s Instructor Evolvement Packet. I confirm all the following forms are both complete and included in the following order:

- Request for Evolvement to Instructor*
- Instructor Training Program Agreement—Instructor Training Seminar Part I*
- Instructor Training Program Agreement—Instructor Training Seminar Part II*
- Advisor Recommendation for Evolvement to Instructor* from an advisor who has experienced the applicant’s work in the classroom including demonstrations/presentations
- Instructor Recommendation for Evolvement to Instructor* (or a second *Advisor Recommendation* form from a second advisor) from an instructor who has experienced the applicant’s work in the classroom including demonstrations/presentations
- Entire Instructor Training Program Record*
- Trainee Observation/Bench Assist Self-Evaluation AND Instructor Evaluation of Trainee* for all observed/benched classes. Each self-evaluation for a class should be immediately followed by the instructor evaluation for that class, in chronological order by class date.
- Trainee Co-Teach Self-Evaluation AND Instructor Evaluation of Trainee* for all co-taught classes. Each self-evaluation for a class should be immediately followed by the instructor evaluation for that class, in chronological order by class date.
- Trainee Supervised Teach Self-Evaluation AND Instructor Evaluation of Trainee* for all supervised classes. Each self-evaluation for a class should be immediately followed by the instructor evaluation for that class, in chronological order by class date.
- Advisor Review of Instructor Evolvement Packet* (this form)

Reviewing Advisor _____

Reviewing Advisor Signature _____ Date _____

DIRECTIONS FOR THE REVIEWING ADVISOR—CHOOSE ONE

IN-PERSON SIGNATURE

Physically fill out this form, sign it and return it to your advisee.

ELECTRONIC SIGNATURE

Electronically fill out this form and email it to your advisee. Directions on signing a form electronically are available through [this link](#).